



DEVON & SOMERSET FIRE & RESCUE AUTHORITY

**M. Pearson
CLERK TO THE AUTHORITY**

**To: The Chair and Members of the Devon &
Somerset Fire & Rescue Authority**

(see below)

**SERVICE HEADQUARTERS
THE KNOWLE
CLYST ST GEORGE
EXETER
DEVON
EX3 0NW**

Your ref :
Our ref : DSFRA/MP/SY
Website : www.dsfire.gov.uk

Date : 31 May 2018
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DEVON & SOMERSET FIRE & RESCUE AUTHORITY
(Ordinary Meeting)

Friday, 8 June, 2018

A meeting of the Devon & Somerset Fire & Rescue Authority will be held on the above date, **commencing at 10.30 am (or on the conclusion of the preceding Annual Meeting – whichever is the later) in the Conference Rooms, Service Headquarters, Exeter** to consider the following matters.

M. Pearson
Clerk to the Authority

A G E N D A

PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS

1 Apologies

2 Items Requiring Urgent Attention

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

PART 1 - OPEN COMMITTEE

3 Questions and Petitions from the Public

In accordance with [Standing Orders](#), to consider any questions and petitions submitted by the public. Questions must relate to matters to be considered at this meeting of the Authority. Petitions must relate to matters for which the Authority has a responsibility or which affects the Authority. Neither questions nor petitions may require the disclosure of confidential or exempt information. Questions and petitions must be submitted in writing or by e-mail to the Clerk to the Authority (e-mail address: clerk@dsfire.gov.uk) by **midday on Tuesday 5 June 2018**.

4 Addresses by Representative Bodies

To receive addresses from representative bodies requested and approved in accordance with Standing Orders.

5 Questions from Members of the Authority

To receive and answer any questions submitted in accordance with Standing Orders.

6 Minutes of Committees

a Resources Committee (Pages 1 - 20)

The Chair of the Committee, Councillor Coles, to **MOVE** the Minutes of the meeting held on 16 May 2018.

RECOMMENDATIONS

- (i) that the following recommendations of the Committee (as set out at the Minute numbers referenced) be approved:

a. Minute RC/26 (Provisional Financial Outturn 2017-18)

“That the Devon & Somerset Fire & Rescue Authority be recommended to approve the transfer of the provisional underspend against the 2017-18 revenue budget of £0.322m to the Comprehensive Spending Review Reserve as outlined in paragraph 6.1 [of report RC/18/10]”

(NOTE: For ease of reference, a copy of report RC/18/10 – Provisional Financial Outturn 2017-18 – as considered by the Committee - is attached as Annex A to these Minutes)

b. Minute RC/27 (Revisions to the Capital Programme 2018-19 to 2020-21)

“That it be recommended to the Devon and Somerset Fire and Rescue Authority that the revised capital programme and associated prudential indicators for 2018-19 to 2020-21, as detailed in report RC/18/11 and summarised in Appendices A and B to these Minutes, be approved.”

c. Minute RC/28 (Fire Funding Issues)

“that it be recommended that the Authority supports a sector-led approach to securing improved funding in preference to developing an individual business case.”

- (ii) that, subject to (i) above, the Minutes be adopted in accordance with Standing Orders.

7 Use of Reserves (Pages 21 - 22)

Report of the Director of Finance (Treasurer) (DSFRA/18/15) attached.

8 Chair's Announcements (Pages 23 - 24)

9 Exclusion of the Press and Public (Pages 25 - 26)

RECOMMENDATION that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A (as amended) to the Act, namely information relating to the financial and business affairs of any particular person – including the authority holding that information.

PART 2 - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

10 Resources Committee 16 May 2018 - Restricted Minutes (Pages 27 - 30)

The Chair of the Committee, Councillor Coles, to **MOVE** the restricted Minutes of the meeting of the Resources Committee held on 16 May 2018.

RECOMMENDATION that the restricted Minutes be adopted in accordance with Standing Orders.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:-

Councillors Randall Johnson (Chair), Best, Biederman, Bown, Bowyer, Clayton, Coles, Colthorpe, Drean, Eastman, Ellery, Greenslade, Radford, Hannaford, Healey MBE (Vice-Chair), Hendy, Hosking, Napper, Peart, Prowse, Redman, Saywell, Thomas, Trail BEM, Vijeh and Wheeler.

NOTES

1.	<u>Access to Information</u> Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the “Please ask for” section at the top of this agenda.
2.	<u>Reporting of Meetings</u> Any person attending a meeting may report (film, photograph or make an audio recording) on any part of the meeting which is open to the public – unless there is good reason not to do so, as directed by the Chairman - and use any communication method, including the internet and social media (Facebook, Twitter etc.), to publish, post or otherwise share the report. The Authority accepts no liability for the content or accuracy of any such report, which should not be construed as representing the official, Authority record of the meeting. Similarly, any views expressed in such reports should not be interpreted as representing the views of the Authority. Flash photography is not permitted and any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
3.	<u>Declarations of Interests at meetings (Authority Members only)</u> If you are present at a meeting and you are aware that you have either a disclosable pecuniary interest, personal interest or non-registerable interest in any matter being considered or to be considered at the meeting then, unless you have a current and relevant dispensation in relation to the matter, you must: <ul style="list-style-type: none">(i) disclose at that meeting, by no later than commencement of consideration of the item in which you have the interest or, if later, the time at which the interest becomes apparent to you, the existence of and – for anything other than a “sensitive” interest – the nature of that interest; and then(ii) withdraw from the room or chamber during consideration of the item in which you have the relevant interest. If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have a disclosable pecuniary interest of a sensitive nature. You must still follow (i) and (ii) above. Where a dispensation has been granted to you either by the Authority or its Monitoring Officer in relation to any relevant interest, then you must act in accordance with any terms and conditions associated with that dispensation. Where you declare at a meeting a disclosable pecuniary or personal interest that you have not previously included in your Register of Interests then you must, within 28 days of the date of the meeting at which the declaration was made, ensure that your Register is updated to include details of the interest so declared.
4.	<u>Part 2 Reports</u> Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.
5.	<u>Substitute Members (Committee Meetings only)</u> Members are reminded that, in accordance with Standing Order 35, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.

RESOURCES COMMITTEE

(Devon & Somerset Fire & Rescue Authority)

16 MAY 2018

Present:-

Councillors Coles (Chair), Biederman, Chugg, Greenslade, Hosking and Randall Johnson.

Apologies:-

Councillors Hendy.

Also in attendance:

Dr. Sian George – Independent Non-Executive Chair of Red One Ltd.

* **RC/24** Minutes

RESOLVED that the Minutes of the meeting held on 11 April 2018 be signed as a correct record.

* **RC/25** Treasury Management - Quarter 4 and Annual Report 2017/18

The Committee received for information a report of the Director of Finance (Treasurer) (RC/18/9) that set out the treasury management performance relating of the final quarter of 2017-18 financial year together with a summary of the annual performance for the year. The Chartered Institute of Public Financial Accountancy's (CIPFA) Code of Practice required that the Authority received a report in respect of borrowing and investment activities during the year as compared against the Authority's Treasury Management strategy.

Adam Burleton, representing Link Asset Services, the Authority's treasury management adviser, was present at the meeting and he gave an overview of the performance. He confirmed that the Authority had complied with the requirements of the CIPFA code with quarterly reports on treasury management performance having been submitted to the Committee for consideration together with the annual review comparing activity against the strategy in place.

The following points were highlighted in particular:

- The bank base interest rises had been pushed back due to slower than forecast GDP growth figures for the UK although an increase was still expected;
- The Authority's debt position was positive with no new borrowing being taken out within the year to support capital spending and thus, the Capital Financing Requirement (CFR) of £25.63m was matched to external debt;
- The Authority had investments totalling £37.3m with income earned of £0.184m which exceeded the target set by £0.106m due to investment during the year being higher than anticipated and returns exceeding the benchmark;
- The Investment Strategy incorporated within the Treasury Management Strategy Statement (TMSS) remained prioritised with security of capital and liquidity over yield.

Mr Burleton commented that, whilst it was too expensive for the Authority to repay the outstanding debt at present, it would need to look carefully at this in future to ensure that this was kept within the Prudential Indicators.

The Committee made reference to the return on investments during the year and enquired as to the feasibility of increasing this by utilising alternative methods of investment. Mr Burleton advised that there were alternative investment funds available that may achieve a higher yield such as in property or rents but this was dependent upon the Authority's strategy. There was a higher risk with the alternatives and the requirement to invest in such funds more longer term would also reduce the liquidity of the capital. The Director of Finance added that a report had been submitted to the Committee on the alternatives available earlier in the financial year and that she would circulate this again for reference. She commented that the Authority was bringing forward its Change and Improvement programme in 2018/19 and was likely to need to have funding available for future investments as a result. It was noted that there would be a report submitted to the Authority shortly setting out the strategy for Reserves.

RC/26 Provisional Financial Outturn 2017-18

The Committee considered a report of the Director of Finance (Treasurer) (RC/18/10) that set out the draft financial outturn position for 2017-18 against the agreed targets. In particular, the report provided a draft outturn spending position against the 2017-18 Revenue Budget with explanations of the major variations.

It was noted that spending was £0.322m below budget which was equivalent to 0.44% of the total budget, due largely to income in excess of the budget that had been received from Red One Ltd. The figures in the report were provisional at this stage subject to external audit of the accounts in July 2018.

RESOLVED

- (a) That the Devon & Somerset Fire & Rescue Authority be recommended to approve the transfer of the provisional underspend against the 2017-18 revenue budget of £0.322m to the Comprehensive Spending Review Reserve as outlined in paragraph 6.1 of this report;
- (b) That, subject to (a) above, the following be noted:
 - (i) The draft position in respect of the 2017-18 Revenue and Capital Outturn position, as indicated in this report.
 - (ii) That the underspend figure of £0.322m is after:
 - A. Transfers of £0.601m for Airwave, Urban Search and Rescue and the Severn Park Private Finance Initiative as agreed at previous Resources Committees (para 5.1(a));
 - B. A transfer of £0.323m to the Reserve for Capital funding (para 5.1(b));
 - C. A transfer of £0.157m to the Grants Unapplied Reserve as required under International Financial Reporting Standards (IFRS) relating to grants received during the financial year but not utilised (para 5.1(c));

- D. Reallocation of £2.450m of Capital Funding to support Equipment Purchases now classified as Revenue Expenditure (para. 5.1(d)); and
- E. Additional provisions relating to pension liabilities and doubtful debts of £0.069m (para. 5.1(e)).

RC/27 Revisions to the Capital Programme 2018-19 to 2020-21

The Committee considered a report of the Director of Finance (RC/18/11) that set out proposed revisions to the Capital Programme for 2018-19 to 2020-21 to reflect:

- a) An amount of money not spent in 2017-18 to be carried forward to 2018-19;
- b) A revision of timing and cost of schemes;
- c) Recognition of two schemes being revenue in nature, to be funded by earmarked reserve from 2017/18 under spend.

It was noted that the changes proposed did not result in a need for any additional funding, however, it was suggested that the Capital Programme should be reviewed in due course to ensure that projects received the requisite funding at the correct time.

RESOLVED that it be recommended to the Devon and Somerset Fire and Rescue Authority that the revised capital programme and associated prudential indicators for 2018-19 to 2020-21, as detailed in report RC/18/11 and summarised in Appendices A and B to these Minutes, be approved.

RC/28 Fire Funding Issues

The Committee considered a report of the Director of Finance (Treasurer) (RC/18/12) advising of the action that was being taken to seek to secure an improved funding settlement for the Authority for the 2019-20 and subsequent financial years.

RESOLVED that it be recommended that the Authority supports a sector-led approach to securing improved funding in preference to developing an individual business case.

*** RC/29 Exclusion of the Press and Public**

RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public (with the exception of Dr Sian George) be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the following Paragraph(s) of Part 1 of Schedule 12A (as amended) to the Act:

- Paragraph 3 (information relating to the financial and business affairs of any particular person – including the authority holding that information);

*** RC/30 Restricted Minutes of the Resources Committee held on 11 April 2018**

RESOLVED that the Restricted Minutes of the meeting held on 11 April 2018 be signed as a correct record.

* **RC/31** **Red One Update**

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public (with the exception of Dr Sian George) were excluded for the meeting.

The Committee received for information a report of the Director of Finance (Treasurer) (RC/18/13) that gave an update on the current financial position in respect of Red One Ltd.

*** DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 3.00 pm and finished at 5.20 pm

APPENDIX A TO THE MINUTES OF RESOURCES COMMITTEE ON 16 MAY 2018

Capital Programme 2018/19 to 2020/21													
Item	PROJECT	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21	2020/21	2020/21	2021/22	2022/23	2023/24
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
		Approved Budget	Slippage & Approvals	Revised Budget	Approved Budget	Slippage & Approvals	Revised Budget	Indicative Budget	Slippage & Approvals	Revised Budget	Indicative Budget	Indicative Budget	Indicative Budget
	Estate Development												
1	Site re/new build	400	(200)	200	500	200	700	0	600	600	0	0	0
2	Improvements & structural maintenance	2,943	170	3,113	4,245	(1,375)	2,870	2,465	(410)	2,055	1,800	1,800	1,800
	Estates Sub Total	3,343	(30)	3,313	4,745	(1,175)	3,570	2,465	190	2,655	1,800	1,800	1,800
	Fleet & Equipment												
3	Appliance replacement	4,150	(2,021)	2,129	3,650	39	3,689	2,540	1,120	3,660	2,740	2,740	2,740
4	Specialist Operational Vehicles	125	0	125	625	0	625	200	0	200	0	0	0
5	Equipment	1,985	(1,402)	583	150	216	366	200	0	200	200	200	200
6	ICT Department	627	(400)	227	0	0	0	0	0	0	0	0	0
7	Water Rescue Boats	46	0	46	0	0	0	0	0	0	0	0	0
	Fleet & Equipment Sub Total	6,933	(3,823)	3,110	4,425	255	4,680	2,940	1,120	4,060	2,940	2,940	2,940
	Overall Capital Totals	10,276	(3,853)	6,423	9,170	(920)	8,250	5,405	1,310	6,715	4,740	4,740	4,740
	Programme funding												
8	Earmarked Reserves:	5,981	(3,853)	2,128	4,220	(920)	3,300	460	1,310	1,770	0	0	0
9	Revenue funds:	2,384	0	2,384	2,989	0	2,989	3,498	0	3,498	2,802	3,457	3,542
10	Application of existing borrowing	1,911	0	1,911	1,961	0	1,961	1,447	0	1,447	1,938	1,283	1,198
	Total Funding	10,276	(3,853)	6,423	9,170	(920)	8,250	5,405	1,310	6,715	4,740	4,740	4,740

APPENDIX B TO THE MINUTES OF RESOURCES COMMITTEE HELD ON 16 MAY 2018

PRUDENTIAL INDICATORS	INDICATIVE INDICATORS 2021/22 to 2023/24					
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
	£m	£m	£m	£m	£m	£m
	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Capital Expenditure						
Non - HRA	6.423	8.250	6.715	4.740	4.740	4.740
HRA (applies only to housing authorities)						
Total	6.423	8.250	6.715	4.740	4.740	4.740
Ratio of financing costs to net revenue stream						
Non - HRA	4.03%	4.03%	3.97%	3.89%	3.52%	3.41%
HRA (applies only to housing authorities)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Capital Financing Requirement as at 31 March	£000	£000	£000	£000	£000	£000
Non - HRA	25,538	25,444	24,851	24,758	24,264	23,771
HRA (applies only to housing authorities)	0	0	0	0	0	0
Other long term liabilities	1,209	1,112	1,010	907	791	656
Total	26,747	26,556	25,861	25,665	25,055	24,427
Annual change in Capital Financing Requirement	£000	£000	£000	£000	£000	£000
Non - HRA	(182)	(191)	(694)	(197)	(610)	(628)
HRA (applies only to housing authorities)	0	0	0	0	0	0
Total	(182)	(191)	(694)	(197)	(610)	(628)
PRUDENTIAL INDICATORS - TREASURY MANAGEMENT						
Authorised Limit for external debt	£000	£000	£000	£000	£000	£000
Borrowing	27,007	26,910	26,787	26,189	26,071	25,553
Other long term liabilities	1,359	1,265	1,162	1,056	947	823
Total	28,367	28,174	27,949	27,244	27,018	26,376
Operational Boundary for external debt	£000	£000	£000	£000	£000	£000
Borrowing	25,731	25,637	25,544	24,951	24,857	24,364
Other long term liabilities	1,299	1,209	1,112	1,010	907	791
Total	27,029	26,847	26,656	25,961	25,765	25,155
Maximum Principal Sums Invested over 364 Days						
Principal Sums invested > 364 Days	5,000	5,000	5,000	5,000	5,000	5,000

TREASURY MANAGEMENT INDICATOR	Upper Limit %	Lower Limit %
Limits on borrowing at fixed interest rates	100%	70%
Limits on borrowing at variable interest rates	30%	0%
Maturity structure of fixed rate borrowing during 2017/18		
Under 12 months	30%	0%
12 months and within 24 months	30%	0%
24 months and within 5 years	50%	0%
5 years and within 10 years	75%	0%
10 years and above	100%	50%

REPORT REFERENCE NO.	RC/18/10
MEETING	RESOURCES COMMITTEE
DATE OF MEETING	16 May 2018
SUBJECT OF REPORT	PROVISIONAL FINANCIAL OUTTURN 2017-18
LEAD OFFICER	Director of Finance (Treasurer)
RECOMMENDATIONS	<p><i>(a) That the Devon & Somerset Fire & Rescue Authority be recommended to approve the transfer of the provisional underspend against the 2017-18 revenue budget of £0.322m to the Comprehensive Spending Review Reserve as outlined in paragraph 6.1 of this report;</i></p> <p><i>(b) That, subject to (a) above, the following be noted:</i></p> <p><i>(i) The draft position in respect of the 2017-18 Revenue and Capital Outturn position, as indicated in this report.</i></p> <p><i>(ii) That the underspend figure of £0.322m is after:</i></p> <p><i>A. Transfers of £0.601m for Airwave, Urban Search and Rescue and the Severn Park Private Finance Initiative as agreed at previous Resources Committees (para 5.1(a));</i></p> <p><i>B. A transfer of £0.323m to the Reserve for Capital funding (para 5.1(b));</i></p> <p><i>C. A transfer of £0.157m to the Grants Unapplied Reserve as required under International Financial Reporting Standards (IFRS) relating to grants received during the financial year but not utilised (para 5.1(c));</i></p> <p><i>D. Reallocation of £2.450m of Capital Funding to support Equipment Purchases now classified as Revenue Expenditure (para. 5.1(d)); and</i></p> <p><i>E. Additional provisions relating to pension liabilities and doubtful debts of £0.069m (para. 5.1(e)).</i></p>
EXECUTIVE SUMMARY	<p>This report sets out the draft financial outturn position for 2017-18 against agreed financial targets.</p> <p>In particular, it provides a draft outturn spending position against the 2017-18 revenue budget with explanations of the major variations. Spending will be £0.322m below budget, (net of transfers to Earmarked reserves noted in this report) equivalent to 0.44% of the total budget.</p> <p>This saving is largely due to income in excess of budget received from Red One Ltd, the Authority's wholly owned subsidiary.</p> <p>The figures included in this report are provisional at this stage, subject to external audit of the Accounts during July 2018.</p>

RESOURCE IMPLICATIONS	As indicated in the report
EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)	The contents of this report are considered compatible with existing equalities and human rights legislation.
APPENDICES	A. Provisional Revenue Outturn Position 2017-18. B. Summary of Reserve and Provision Balances at 31 March 2018
LIST OF BACKGROUND PAPERS	None

1. INTRODUCTION

- 1.1 This report provides the Authority with the final outturn position (subject to audit) for revenue and capital spending for the financial year 2017-18, and makes recommendations as to how the underspend against the revenue budget is to be utilised. The report is in two parts. Section 1 deals with the revenue outturn position while Section 2 deals with the position in relation to capital spending.
- 1.2 The Authority is well aware of the difficult financial climate that local authorities are currently operating under as a result of cuts in government funding. In setting the 2017-18 revenue budget for the Authority in February 2017, consideration of the Medium Term Financial Plan (MTFP) recognised that further recurring savings will be required over the next three years to 2020-21 over above the savings already achieved by the implementation of the changes agreed as part of the 2013 Corporate Plan . Further details of savings requirements, forecast within the MTFP targets, are included at section 7 of this report.
- 1.3 Mindful of this difficult outlook the strategy adopted during the last financial year 2017-18 was to balance the budget using Reserves for one year only whilst focussing on development of the Authority's strategy to improve the Service and release savings in the future. Budget monitoring reports submitted to meetings of the Resources Committee during the financial year have identified that adoption of this strategy was anticipated to deliver expenditure equivalent to the budget (previous forecast at Quarter 3 was for an outturn position of £0.00m against budget). The provisional outturn figure for 2016-17, now included in this report, is for an under spend of £0.322m, equivalent to 0.44% of the total budget
- 1.4 This is, of course, a welcome result and provides the opportunity to transfer this amount into Reserve balances to be utilised in the best possible way to assist future budget setting. However, this is a one-off saving and can therefore be used only once. It is not a sustainable solution to the Authority's forecast budget shortfalls. Members will recall that in setting a balanced budget in February 2017 for the previous financial year (2017-18), an amount of £2.4m has already been taken from the base budget as part of on-going revenue saving requirements.

2. SECTION 1 – REVENUE OUTTURN 2017-18

- 2.1 Total revenue spending in 2017-18 was £72.273m compared to an agreed budget of £72.596m, resulting in an underspend of £0.322m, equivalent to 0.44% of total budget. A summary of spending is shown in Table 1 overleaf and Appendix A provides a more detailed analysis of spending against individual budget heads.

TABLE 1 – SUMMARY OF REVENUE SPENDING 2017-18

	£m	£m	£m
Approved Budget			72.596
Gross Spending (Appendix A Line 28)	74.282		
Gross Income (Appendix A Line 33)	(5.540)		
Net Spending		68.743	
<u>PLUS Transfers to Earmarked Reserves</u>			
- Transfers to Reserves included in budget (Appendix A Line 35)	0.601		
- Capital Funding (Appendix A Line 36)	0.323		
- Grants Unapplied (Appendix A Line 37)	0.157		
- Reallocation of Capital funding to Equipment Reserves	2.450		
Total Transfer to Earmarked Reserves (Appendix A Line 38)		3.531	
TOTAL NET SPENDING			72.273
NET UNDERSPEND			(0.322)

- 2.2 These figures are based upon the spending position at the end of March 2018 and whilst they provide a provisional financial performance for the year, are subject to final accounting adjustments and audit scrutiny for the year end.
- 2.3 The underspend is after several variances against budget as reported in Appendix A to this report but is mainly due to income from Red One Limited being £0.445m in excess of the budgeted figure of £0.075m, which was set as a result of the previous strategy to minimise the Authority's reliance on Red One income.
- 2.4 Variances against other budget heads e.g. Uniformed staffing costs, Training Expenses and Capital Financing Costs are also reported. Explanations of the more significant variations from budget (over £50k variance) are explained below.

VARIATION AGAINST BUDGET

Wholetime Staff

- 3.1 Wholetime uniform staff – expenditure exceeded the budget of £27.692m by £1.047m – Temporary arrangements to support the On-call system have been in place throughout the year at a cost of £0.565m and pre-arranged overtime of £0.566m has been paid to cover vacancies and shifts whilst the new recruits are in their training phase. Of this spend, £0.237m has been recovered through secondment agreements for the ODA (Predictive Analytics) Project and Hinkley Point (please see paragraph 3.13 below). Also included in this amount is a year-end provision of £0.019m towards potential back pay of pensions on allowances. Some of these issues will persist in to 2018-19 until full implementation of a risk based service delivery model and will be closely monitored by officers.

On-Call Firefighters

- 3.2 On-Call firefighters – this budget line is overspent by £0.078m due to pilot schemes earlier in the year to support availability which have now ceased.

Control Room Staff

- 3.3 Staffing costs within the Control Room were £0.153m under spent on its staffing budget due to vacancies in the earlier part of the year, which have now been filled.

Training Expenses

- 3.4 Training Expenses – Underspend of £0.129m which has resulted from savings in numerous Departments; professional training in support and administration departments is £0.063k under spent and the Training Academy is showing savings of £0.067m whilst leadership development pathways throughout the organisation are reviewed.

Fire Service Pensions Recharge

- 3.5 Pensions – Savings of £0.484m. The Authority Pensions cost can be highly variable depending on the timing of Ill Health and Injury retirements, where one case can result in costs in year in excess of £0.100m. There have been fewer retirements during the financial year than anticipated which may leave this budget line at risk in 2018-19 due to timing differences.

Rent & Rates

- 3.6 Rent and Rates – savings against budget of £0.072m as a result of successful appeals made by the Estates department against the business rates revaluations made during the year on multiple premises.

Equipment and Furniture

- 3.7 Equipment & Furniture – An outturn position of £2.417m against a budget of £2.595m – savings of £0.178m. There are two projects which will now be delivered in 2018-19: £0.052m to replace Thermal Imaging Cameras and £0.047m for misting systems on appliances. Additional timing differences have arisen from the delayed introduction of Rapid Intervention Vehicles (capital project slowed due to production line issues at the supplier), whereby the equipment for these appliances will not be purchased until the vehicles are delivered.

Hydrants

- 3.8 Due to vacancies in the Hydrants team, fewer routine checks and repairs have been completed than planned during the year, resulting in an under spend of £0.079m.

Communications

- 3.9 Savings against budget of £0.153m. The majority of this saving is due to slippage on a scheme to upgrade network infrastructure which will now be delivered in 2018-19. The communications budget line will be monitored during the year as there is a risk that an over spend will result from the delay to this project.

Uniforms

- 3.10 Personal Protective Equipment purchases, laundry and repairs have exceeded budget by £0.125m. These costs arise from an increase in condemned kit (for safety reasons, structural firefighting kit has a limited lifespan and must maintain a good level of integrity and repair) and a number of new recruits, both wholetime and on-call, who receive personal issue fire kit.

Support Services Contracts

- 3.11 The over spend of £0.0181m on support services contracts has arisen from several legal and employment cases which have exceeded budget by £0.111m and £0.071m respectively.

Revenue contribution to Capital Spending

- 3.12 Revenue Contribution to Capital – savings of £2.773m against budget. The full budget is still required in order to deliver planned projects in the future. The variance is due to timing differences per Section 2 of this report and is subject to transfer to Earmarked Reserves per paragraphs 4 and 5.1.

Investment Income

- 3.13 Investment income – has returned £0.108M greater than the budget of £0.079m. Due to timing differences within the Capital scheme, we have larger balances to invest which, when combined with strong yield performance has resulted in a greater return than budgeted.

Grants and Re-imbursements

- 3.14 Grants and Reimbursements –£0.235m less than budget. Officers were notified during the year that the Authority would receive its 2018-19 grant for National Resilience functions early and therefore a virement of £0.945m was requested and approved during the Quarter 3 monitoring process. When the grant was paid, only the Urban Search and Rescue element, amounting to £0.130m, was sent, resulting in a negative variance of £0.815m. Several grants have been received which were not included in the budget: £0.158m additional Airwave grant received in advance, £0.157m for Control upgrades (see paragraph 5.1(c)) and £0.026m for the 2016-17 final business rates reconciliation. Additionally, £0.237m of income has been generated from secondments (offset in Wholetime pay) to further reduce the variance to £0.235m.

Other Income

- 3.15 Other income is £0.802m better than budget. £0.444m relates to income from Red One for the use of Authority resources and staffing capacity. Support departments have generated income in excess of their budgets: Procurement frameworks have generated £0.066m of additional income, Insurance and Risk have recovered £0.080m from case management and Estates have received £0.035m more than their budget for site sharing. Funding of £0.054m has been received from partners to support the Heartstart initiative in Somerset and co-responding cost recovery was ££0.76m higher than anticipated. The remaining income is as a result of minor variances across multiple departments.

4. DIRECT REVENUE CONTRIBUTIONS TO CAPITAL

- 4.1 Appendix A reflects that savings of £2.773m on Revenue Contribution to Capital arising in year are transferred directly to Earmarked reserves, made up of two elements:
- 4.2 **Reallocation of Capital funding to Equipment Reserves £2.450m** – Following a review of the Capital Programme prompted by the audit of the 2016-17 accounts, there have been several projects which have been identified as being better suited to revenue classification, due to the low value of the individual items being purchased. The threshold for Capital expenditure is £5,000 per item. There are two significant projects which require a specific revenue reserve to be established - £1.650m for replacement of Breathing Apparatus and £0.800m for Mobile Data Terminals in appliances.
- 4.3 **Timing differences** – The remaining £0.323m of Capital Funding has arisen from timing differences in the Capital Programme. The funding is still required and will be transferred to the Capital Funding Reserve.

5. CONTRIBUTION TO EARMARKED RESERVES

5.1 A summary of predicted balances on Reserves and Provisions is shown in Appendix B to this report. These figures include those proposed transfers to Earmarked Reserves and provision outlined in this report and referenced in Appendix B which are recommended for approval:

a. **Budgeted Transfers to Reserves (£0.601m)** - Transfers for Airwave, Urban Search and Rescue function and the Severn Park Private Finance Initiative have been included in the budget presented at previous Resources Committees

b. **Capital Funding (£0.323m)** – as outlined in Paragraph 4.3 above, the balance of funding which was included in the Revenue budget for Capital funding is to be transferred to the Earmarked Reserve.

c. **Grants Unapplied (£0.157m)** - under International Financial Reporting Standards (IFRS) accounting arrangements, any unused grants at the year-end, which are not subject to repayment, are to be identified and carried forward to 2018-19 via an Earmarked reserve. There was one such grant which has been received which was not included in the budget: An amount has been received from the Home Office which relates to upgrading the Control Room network in preparation for the Emergency Services Mobile Communications Project. The grant will be transferred to the reserve already established for the project.

d. **Reallocation of Capital Funding to Equipment Reserves (£2.450m)** – as outlined in Paragraph 4.2 above, Revenue Contribution to Capital will be reclassified as Revenue Earmarked Reserves for Breathing Apparatus (£1.650m) and Mobile Data Terminals (£0.800m)

e. **Provisions (£0.069m)**- As detailed in paragraph 3.1 of this report, a further enhancement to the Provision for Firefighters pension scheme is recommended for the Pensionable Allowances 2017-18 element of £0.019m. Having reviewed the levels of year end debt for the Authority, a prudent provision for doubtful debts of £0.050m has been included which is absorbed in to administrative budget headings.

6. PROPOSALS FOR UTILISATION OF THE UNDERSPEND

6.1 The Authority is asked to approve the recommendation that the underspend figure of £0.322m be used to fund a further transfer into the Comprehensive Spending review Earmarked Reserve to support future change activity and projects identified in paras. 3.7 and 3.9 that were budgeted in 2017-18 but not completed.

6.2 A summary position of Reserves and Provisions as at 31 March 2018, including the recommendations included in this report, is included as Appendix B to this report.

Provisions

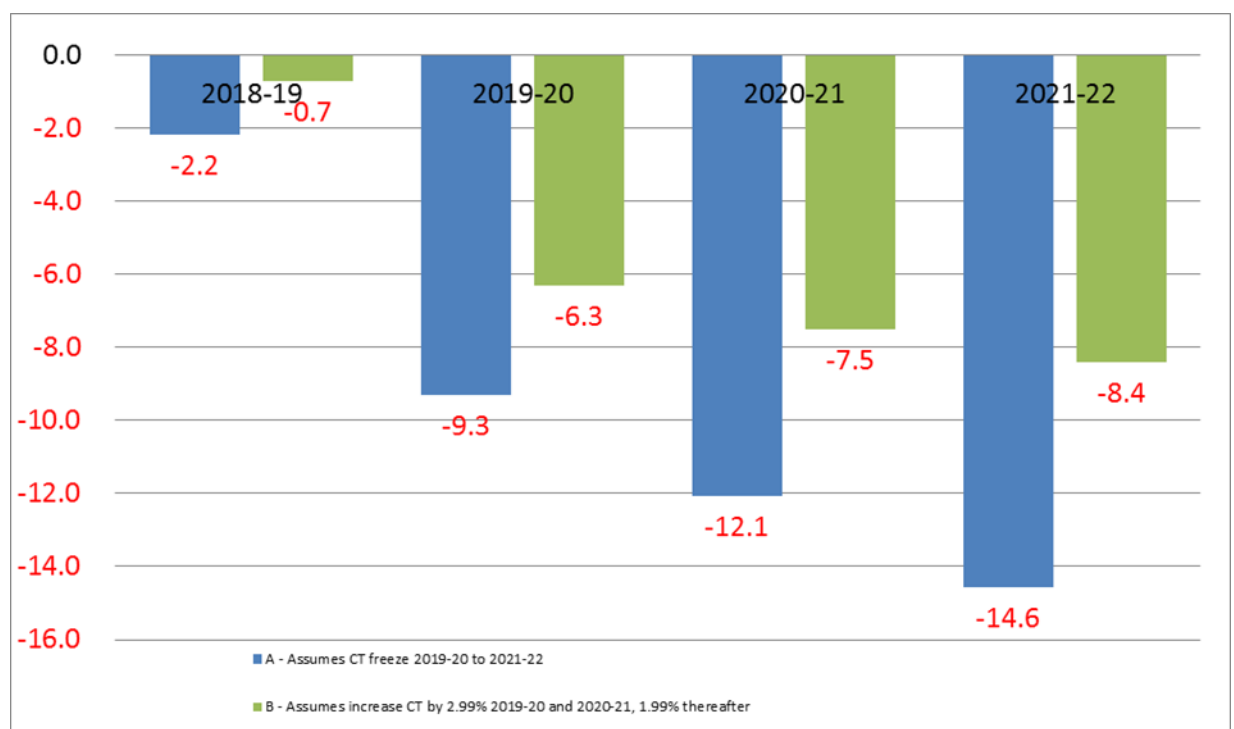
6.3 Included in Appendix B is a summary of the Provision balances as at 31 March 2018, excluding the Provision for Doubtful Debt which is presented alongside the debtor account in the year end statements.. As part of the year-end process the Authority is required to review the adequacy of Provision balances and consider whether any changes during the year require additional amounts to be set aside. As a result of the most recent review it has been assessed that an additional charge of £0.068m should be set aside in Provisions.

7. **IMPACT TO MEDIUM TERM FINANCIAL PLANNING**

7.1 The Authority is well aware of the difficult financial climate currently being faced by local authorities as a result of significant reductions in government funding. Following acceptance by the government, of an Efficiency Plan the Authority has received a four-year settlement to 2019-20. The grant has reduced by £2.9m in 2017-18, and will decrease further by £1.7m by 2019-20. This means that the Medium Term Financial Plan (MTFP) needs to be planning for the significant reductions beyond 2017-18.

7.2 So far, the Authority has responded well, since 2011 a total of £15.9m of recurring efficiency savings have been identified and used to enable balanced budgets to have been set, including an amount of £0.7m in setting the budget for 2018-19. However the MTFP forecasts that a minimum of £7.7m of on-going savings will be required over the next three years to 2021-22 (if Council Tax is increased).

CHART 1 – SUMMARY OF SAVINGS REQUIRED TO 2021-22



7.3 As reported earlier the budget proposals included in the Corporate Plan agreed by the Authority in have now been fully implemented delivering total on-going savings of £6.8m.

7.4 The recommendation in this report, to provide a one-off contribution to the Comprehensive Spending Review Reserve of £0.322m, will enable the Authority to better respond to future austerity measures and invest in Service improvement and efficiency.

8. **SUMMARY OF REVENUE SPENDING**

8.1 Budget monitoring reports considered during the financial year have highlighted the strategy to support Red One Limited in its growth. It is pleasing therefore that this strategy has resulted in a final underspend position of £0.332m. This report makes proposals as to how this underspend can best be utilised and the Authority is invited to consider these with a view to approving the proposals.

9 SECTION 2 – CAPITAL OUTTURN 2017-18

9.1 The 2017-18 capital programme was originally set at £6.6m at the budget setting meeting held on the 17 February 2017. This programme figure has increased during the financial year to £7.5m, as a result of timing differences in spending from the previous year partly offset by a previous decision made by members to transfer £0.3m of Capital budget in to revenue. As has been reported to the Resources Committee during the year, whilst these changes represent a change in the 2017-18 programme they do not represent any increase to the previously agreed borrowing requirement.

9.2 Table 2 below provides a summary of the provisional outturn position against the agreed 2017-18 capital programme. Against a final capital programme of £7.503m, capital spending in year was £2.889m, resulting in unspent programme of £4.614m, of which £4.209m relates to timing delays to be carried forward to 2018-19, and £0.405m of savings.

TABLE 2 – SUMMARY OF CAPITAL SPENDING IN 2017-18

PROJECT	2017/18 £000 Revised Budget	2017/18 £000 Forecast Outturn	2017/18 £000 Timing Differences	2017/18 £000 Re- scheduling/ Savings
Estate Development				
Site re/new build	0	0	0	0
Improvements & structural maintenance	2,401	2,140	(275)	14
Estates Sub Total	2,401	2,140	(275)	14
Fleet & Equipment				
Appliance replacement	3,567	508	(3,154)	95
Community Fire Safety	0	0	0	0
Specialist Operational Vehicles	187	163	0	(24)
Equipment	502	78	(333)	(91)
ICT Department	800	0	(400)	(400)
Water Rescue Boats	46	0	(46)	0
Fleet & Equipment Sub Total	5,102	749	(3,934)	(419)
Overall Capital Totals	7,503	2,889	(4,209)	(405)

Capital Spending 2017-18

9.3 This Authority has a three year rolling capital programme, reviewed annually. This reflects changes in circumstances within individual projects and slippage that will occur from time to time. This has particularly been the case in relation to the appliance replacement programme and some Estates projects. Those projects that have moved into 2018-19 will be reassessed and any potential savings identified.

9.4 Slippage in Estates projects relates to: Barnstaple workshops (£0.065m), Wellington Station internal upgrade (£0.180m), and Station Security (£0.030m).

- 9.5 Slippage in Fleet and Equipment projects is largely because of: delayed replacement of Mobile Data Terminals in Appliances (£0.400m); Incident Support Units (£0.430m); Medium Rescue Pumps (£0.780m); Rapid Intervention Vehicles (£1.454m); 4x4 replacements (£0.824m); and Water Rescue Boats (£0.046m).
- 9.6 The fleet capital programme was reviewed by the Executive Board (March 2018). The new Head of Fleet and Procurement in consultation with the Head of Transformational Change has identified the position of Fleet projects currently in progress (ISU, MRP, 4x4) to ensure they are still aligned to organisational objectives.
- 9.7 Fleet projects are on hold until approval of the change and improvement programme by the Fire Authority which will enable risk based operational reviews to be undertaken, prior to proceeding with any further procurements. ISU and 4 x 4 vehicles on pilot and awaiting response to pilot before proceeding with the next steps and procurement processes.

10. **FINANCING THE 2017-18 CAPITAL PROGRAMME**

- 10.1 Table 3 below provides an analysis of how the 2017-18 capital spending of £2.889m is to be financed.

TABLE 3 – SUMMARY OF CAPITAL FINANCING IN 2017-18

	Actual Financing Required £m
Application of existing borrowing	1.962
Other financing sources:	
Revenue contribution to capital spending per programme	0.654
Capital grant	0.021
Contribution from earmarked reserve	0.252
Sub-total – Direct revenue funding/earmarked reserve	0.927
Total Financing	2.889

Borrowing

- 10.2 The amount of external borrowing at the beginning of the financial year stood at £25.724m. No new borrowing was taken out during the year and an amount of £0.093m has been repaid, resulting in an overall reduction of external borrowing to £25.631m as at 31 March 2018. This level of borrowing is well below the agreed (revised) maximum borrowing figure of £28.445m allowed under the Prudential Code

11. **DRAFT PRUDENTIAL INDICATORS**

11.1 The prudential indicators at this time can only be regarded as provisional subject to the completion of the Statement of Accounts and resultant audit scrutiny.

Capital Expenditure

11.2 This prudential indicator reports actual capital spending for the year against the approved programme. Spending has proved to be £3.665m less than anticipated predominantly as a consequence of delays on progressing major Fleet capital projects.

	£m
Approved Budget	7.503
Actual Expenditure	2.889
Variance	(4.614)

Capital Financing Requirement– External Borrowing

11.3 The Capital Financing Requirement (CFR) reflects the underlying need to borrow for capital purposes. Given that existing borrowing has been applied to the spending in 2017-18 the need to borrow to fund capital spending has remained static.

	£m
Approved CFR	25.630
Revised CFR (Based on Actual Spending)	25.630
Variance	0.000

Capital Financing Requirement– Other Long Term Liabilities

11.4 This Capital Financing Requirement (CFR) reports long term financing liabilities other than external borrowing, e.g. Private Finance Initiative (PFI) and Finance Leases, which under accounting rules are required to be reported alongside traditional borrowing liabilities.

	£m
Approved CFR	1.299
Revised CFR (Based on Actual Spending)	1.299
Variance	0.000

Authorised Limit and the Operational Boundary for External Debt

11.5 Actual external debt as at 31 March 2018 was £25.631m. This is within the revised authorised limit (absolute maximum borrowing approval) of £28.445m and the operational boundary of £27.098m.

Ratio of Financing Cost to Net Revenue Stream

11.6 This ratio aims to show the percentage of revenue resources which are applied to financing debt. The Authority's estimate was that 4.25% would be applied, a better ratio has been achieved as a result of strong investment returns.

	£m
Capital Financing Costs	3.219
Interest on Investments	(0.184)
Net Financing Costs	3.035
Net Revenue	72.596
Percentage	4.18%
Budgeted	4.25%
Variance	(0.07) bp

12. DETERMINATION OF CAPITAL FINANCE

12.1 The Authority is required to determine its use of capital finance as defined by capital control legislation. The following use of capital finance resources is proposed:

- That an amount of £1.962m of external borrowing from previous years be utilised to fund the Capital programme;
- That an amount of £0.906m is capitalised and funded from revenue contributions to capital spending, either directly from the 2017-18 revenue budget or from balances in Earmarked Reserves; and
- That £0.021m of unapplied capital grant be used to contribute towards funding the 2017-18 capital programme.

13. RESERVES

13.1 There is a new requirement under CIPFA guidance for the Fire Authority to publish a Reserves Strategy which outlines the intended use of reserves over the medium term financial period. Officers will be developing the Reserves Strategy over coming months, which will articulate the levels of committed expenditure, timing of cash flows and a plan to utilise reserves to support the Change and Improvement Programme and MTFP, for approval by the Authority.

13.2 The Authority reserves position at the end as at 31 March 2018 is £37.259m, subject to approval of the recommendations in this report, the details of which are shown at Appendix B and in paragraph 5.1 above.

AMY WEBB
Director of Finance (Treasurer)

SUBJECTIVE ANALYSIS OF REVENUE SPENDING

DEVON & SOMERSET FIRE AND RESCUE AUTHORITY				
Line No	SPENDING	2017/18 Budget £000	Outturn £000	Projected Variance over/ (under) £000
	EMPLOYEE COSTS			
1	Wholetime uniform staff	27,692	28,738	1,047
2	Retained firefighters	12,362	12,440	78
3	Control room staff	1,668	1,515	(153)
4	Non uniformed staff	10,035	9,992	(42)
5	Training expenses	385	256	(129)
6	Fire Service Pensions recharge	3,075	2,591	(484)
		55,216	55,533	317
	PREMISES RELATED COSTS			
7	Repair and maintenance	1,130	1,116	(14)
8	Energy costs	585	600	15
9	Cleaning costs	462	433	(29)
10	Rent and rates	1,782	1,710	(72)
		3,958	3,859	(99)
	TRANSPORT RELATED COSTS			
11	Repair and maintenance	874	869	(6)
12	Running costs and insurances	1,219	1,239	20
13	Travel and subsistence	1,355	1,354	(0)
		3,448	3,462	14
	SUPPLIES AND SERVICES			
14	Equipment and furniture	2,595	2,417	(178)
16	Hydrants-installation and maintenance	190	111	(79)
17	Communications	2,118	1,965	(153)
18	Uniforms	596	721	125
19	Catering	46	48	2
20	External Fees and Services	89	136	47
21	Partnerships & regional collaborative projects	182	192	11
		5,816	5,590	(225)
	ESTABLISHMENT COSTS			
22	Printing, stationery and office expenses	310	307	(4)
23	Advertising	44	23	(21)
24	Insurances	349	358	9
		703	687	(16)
	PAYMENTS TO OTHER AUTHORITIES			
25	Support service contracts	705	886	181
		705	886	181
	CAPITAL FINANCING COSTS			
26	Capital charges	3,582	3,612	30
27	Revenue Contribution to Capital spending	3,427	654	(2,773)
		7,009	4,266	(2,743)
28	TOTAL SPENDING	76,854	74,282	(2,572)
	INCOME			
29	Treasury management investment income	(79)	(186)	(108)
30	Grants and Reimbursements	(4,316)	(4,081)	235
31	Other income	(440)	(1,242)	(802)
32	Internal Recharges	(20)	(30)	(10)
33	TOTAL INCOME	(4,855)	(5,540)	(685)
34	NET SPENDING	71,999	68,743	(3,256)
	TRANSFERS TO EARMARKED RESERVES			
35	Transfers to reserves	597	601	4
36	Transfer to Capital funding	0	323	323
37	Grants Unapplied	0	157	157
38	Reallocation of Capital funding to Equipment Reserves	0	2,450	2,450
		597	3,531	2,934
36	NET SPENDING	72,596	72,273	(322)

SUMMARY OF RESERVES AND BALANCES AS AT 31 MARCH 2018

RESERVES AND PROVISIONS						
		Balance as	Approved	Proposed	Spending to	Proposed
	Note	at 1 April	Transfers	Transfers	P12	Balance as at
		2017	£000	£000	£000	31 March
		£000	£000	£000	£000	2018
						£000
RESERVES						
Earmarked reserves						
Grants unapplied from previous years	a/c	(1,469)	(947)	641	123	(1,652)
Change & improvement programme		(501)	100	-	126	(275)
Budget Carry Forwards		(1,130)	-	-	532	(597)
Commercial Services		(172)	-	-	100	(72)
Direct Funding to Capital	b	(16,576)	-	(323)	252	(16,646)
Comprehensive Spending Review*	a	(4,957)	644	(966)	-	(5,279)
Community Safety Investment	a	(89)	(3)	-	53	(38)
PPE & Uniform Refresh		(542)	-	-	38	(504)
Pension Liability reserve		(1,525)	-	-	-	(1,525)
PIMS Replacement		(230)	-	-	-	(230)
National Procurement Project		(399)	-	-	184	(215)
NNDR Smoothing Reserve		(642)	-	-	-	(642)
Digital Transformation Strategy		(430)	-	-	175	(255)
Firefighter fitness monitoring & support		(175)	-	-	41	(134)
PFI Equalisation	a	-	(295)	-	-	(295)
Operational Safety - new training model		(404)	-	-	191	(212)
Emergency Services Mobile Communications Programme		(744)	(100)	(157)	80	(921)
Breathing Apparatus Replacement	d	-	-	(1,650)	-	(1,650)
Mobile Data Terminals Replacement	d	-	-	(800)	-	(800)
Total earmarked reserves		(29,985)	(601)	(3,255)	1,897	(31,943)
General reserve						
General fund balance		(5,319)	3	-	-	(5,316)
Percentage of general reserve compared to net budget						7.32%
TOTAL RESERVE BALANCES		(35,304)				(37,259)
PROVISIONS						
Fire fighters pension schemes	e	(755)	-	(19)	20	(755)
PFI Equalisation		(295)	295	-	-	-
TOTAL PROVISIONS		(1,050)	295	(19)	20	(755)

The notes in this table refer to Paragraph 5.1 outlining the transfers to reserves and provisions

Agenda Item 7

REPORT REFERENCE NO.	DSFRA/18/15
MEETING	DEVON & SOMERSET FIRE & RESCUE AUTHORITY (Ordinary Meeting)
DATE OF MEETING	8 JUNE 2018
SUBJECT OF REPORT	USE OF RESERVES
LEAD OFFICER	Director of Finance (Treasurer)
RECOMMENDATIONS	<p><i>(a) That the Comprehensive Spending Review Reserve be renamed as the Invest to Improve reserve</i></p> <p><i>(b) That the planned use of the reserve be noted.</i></p>
EXECUTIVE SUMMARY	<p>The Comprehensive Spending Review Reserve (CSR Reserve) was established in 2010 in order to support the Authority through times of uncertainty of funding from central government. Due to positive outturn positions in the intervening years the CSR reserve now holds a balance of £5.279m. The Authority has agreed to a four year funding settlement up to 2019-20 and therefore has better certainty of funding for the next two years.</p> <p>The Authority has previously been informed of the intention to use reserves to pay for change and improvement activity, invest to save projects and digital transformation which will be outlined in our Fire and Rescue Plan.</p> <p>In order to earmark this funding for change activity, the Authority is asked to consider changing the name of the “Comprehensive Spending Review Reserve” to the “Invest to Improve Reserve”, so as to accurately reflect the intended purpose. The change will also ensure that Officers are acting within their powers to expend the reserve for its earmarked use.</p> <p>A full report on the Authority’s Reserve Strategy will be presented to the July 2018 meeting.</p>
RESOURCE IMPLICATIONS	As indicated in the report.
EQUALITY IMPACT ASSESSMENT	An initial assessment has not identified any equality issues emanating from this report.
APPENDICES	Nil.
LIST OF BACKGROUND PAPERS	Nil.

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Agenda Item 8

DEVON & SOMERSET FIRE & RESCUE AUTHORITY (ORDINARY MEETING)

FRIDAY 8 JUNE 2018

AGENDA ITEM 8 – CHAIRS ANNOUNCEMENTS

Set out below, for information, is a list of events attended by the Chair on behalf of the Authority since its last meeting

<i>Date</i>	<i>Description of event</i>
9 May 2018	Meeting with Sue Mountstevens (PCC, Avon & Somerset) and Chief Constable Andy Marsh. Accompanied by CFO Glenn Askew
14 May 2018	Diversity & Inclusion meeting (SHQ)
16 May 2018	Resources Committee attended as a substitute (SHQ)
17 May 2018	Meeting with Alison Hernandez (PCC, Devon & Somerset) and Assistant Chief Constable Paul Netherton. Accompanied by CFO Glenn Askew
21 May 2018	LGA Fire Commission (Smith Square, London)
29 May 2018	EB Informal (SHQ) Meeting Chiefs & Chairs with Avon FRS (Avon FRS)
30 May 2018	HMICFRS Chief & Chair conference (London)
4 June 2018	Meeting Chiefs & Chairs Dorset & Wilts FRS & Hampshire FRS (Salisbury)

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Exclusion of the Press and Public

RECOMMENDATION that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined Paragraph 3 of Part 1 of Schedule 12A (as amended) to the Act, namely information relating to the financial and business affairs of any particular person – including the authority holding that information.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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